

I. CALL TO ORDER at 5:40 pm in the main floor meeting room of the Fremont Town Hall. Present were Selectmen Brett Hunter, Leon Holmes Sr, and Greta St Germain; and Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

This is a brief work session of the Board.

All Town Offices will be closed on Thursday July 4, 2013. Tax bills are due on Friday July 5, 2013. The Tax Collector will be open on Friday from 1:00 to 7:00 pm.

III. LIAISON REPORTS - None

IV. APPROVAL OF MINUTES

Selectmen read the minutes of 27 June 2013. Hunter moved to approve them as written. Holmes Sr seconded and the vote was approved 2-0-1 with St Germain abstaining.

V. SCHEDULED AGENDA ITEMS – No appointments

VI. OLD BUSINESS

1. Selectmen discussed at length the Police Chief Search Committee results that Vic Sokul discussed last week. The Board decided to ask the two finalists in for brief interviews next Thursday evening.

2. Selectmen signed the appointment for Paul Hanley as a part-time police officer, pursuant to the vote taken on 06/27/2013. The term is for a six month probationary period ending 12/31/2013.

3. Motion was made by Hunter to reappoint Kurtis Boissonneault as a part-time police officer for a six month period through 12/31/2013. Selectmen signed the updated appointment form. It was forwarded to the Town Clerk.

4. Town Clerk / Tax Collector updates – The Tax Collector reports that she and the Town Clerk have spoken about space needs and feel that the current Town Clerk Office would work for an office and the old Tax Collector office could be used for storage of items not needed every day. The Board would like to see them as soon as possible.

The Board discussed how to proceed with Sharon Girardi's interest in the Deputy Town Clerk position and training. She can only train on Friday's and the Clerk's Office is not open on Friday. The Board is requesting that other office hours be made available so that they could train together in Fremont, afternoons or perhaps a Friday. Shannon Bryant is reaching out to the Town of Brentwood to inquire about training availability for Girardi.

5. Carlson updated the Board on tax collections. Office hours have taken place all of the afternoons this week, and she will be open again on Friday afternoon.

6. Selectmen reviewed job descriptions for the Assistant Camp Director and Seasonal Highway Truck Driver / Laborer. Both were updated and approved for use effective immediately.

7. It is noted for the record that Road Agent Mark Pitkin reports contacting NH DOT regarding the rough and dangerous condition of Beede Hill Road on at least three occasions in recent weeks. They have

advised him that they may be able to get out this year. Holmes Sr and Hunter both commented about how rough the road is.

8. Selectmen discussed the complaint received from Renee King and the proper reporting procedure for odors from Seacoast Farms. They asked Carlson to follow-up with King on that process, and to advise that the Town can't pursue the public nuisance any further. The King's have some time on the Board's agenda in two weeks to get their concerns on record.

VII. NEW BUSINESS

1. Selectmen reviewed the payroll manifest \$22,168.29 and accounts payable manifest \$44,243.32 for the current week dated 05 July 2013. Motion was made by St Germain to approve both manifests. Hunter seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed bills and invoices for payment next week.

3. Selectmen reviewed the folder of incoming correspondence.

4. Selectmen signed a cemetery deed for Ariela Mahoney for lots A1 and A2 at the rear westerly side of the cemetery.

5. Selectmen reviewed a tax hardship abatement request and current statement of account. Motion was made by Hunter and seconded by Holmes to approve an abatement of \$1,355.21 for hardship on parcel 01-074. The vote was unanimously approved and an abatement form was signed and forwarded to the Tax Collector.

VIII. NON-PUBLIC SESSION NH RSA 91-A - none

The next regular Board meeting will be a work session, to be held on Thursday July 11, 2013 at 6:00 pm.

IX. ADJOURNMENT

At 7:00 pm motion was made by Hunter and seconded by St Germain to adjourn the meeting. The vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator